



NOTICE 8th- 11th/209/15 – PET, FCE, CAE, CPE Examinations

Monterrico, November 19th 2015

Dear Parents,

Earlier this month, if your son/daughter has been registered for a Cambridge English Examination, they were issued their Confirmation of Entry and Timetable for their Cambridge Examination. In this document, the dates and times for both the Speaking and Written exams are provided as well as the venues for each of these exams.

Please take special note of the information detailed below with regards to the speaking and written exams of the FCE, CAE and CPE.

Parents are responsible to take and pick up their children for the examinations on both dates. We recommend that students arrive least **20 minutes before** the examination begins to be able to get in on time. Please also be aware that traffic on these dates will be very heavy and therefore, it is recommended to allow extra time for the traffic. Students who arrive late will **NOT BE ALLOWED** to take the exam and **NO REFUND** will be possible. On the days of the speaking exams, students should leave directly from their homes but **ARE EXPECTED** to return to school after the speaking exam.

Please take special note of the information detailed below with regards to the PET exam.

Parents are responsible to take and pick up their children for the examinations for the speaking exam on Tuesday, November 24th. Please look carefully at the time of the speaking exam. If the time is in the afternoon, your daughter/son is expected to come to school and may be picked up early for the exam.

Parents are also responsible for taking their children to the written exam on December 4th. On this dates, the school will be taking the students back to Trener after the written exam.

We recommend that students arrive least **20 minutes before** the examination begins to be able to get in on time. Please also be aware that traffic on these dates will be very heavy and therefore, it is recommended to allow extra time for the traffic. Students who arrive late will **NOT BE ALLOWED** to take the exam and **NO REFUND** will be possible.

English teachers will be present at the exam venues on the days of all the written exams.

Finally, please make sure you **take with you the Confirmation of Entry and Timetable as well as your sons/daughter's school identification card**. Students **WILL NOT BE ADMITTED** without these documents.

Sincerely,

Douglas Scott
High School English Coordinator